PROCEDURES

ALL SPEAKERS MUST PRE-REGISTER. Any person wishing to participate in the Public Comment portion of a regular Council meeting shall register using the registration form made available and provide the following information: name, ward/neighborhood or city of residency, phone number, email address, topic to be addressed, and whether the speaker is being paid to speak and/or is representing an organization. The registration form must be submitted by email, U.S. mail, personal delivery, or website. Registrations to make public comment at any regular Council meeting must be submitted between Wednesday at 12:00 noon and Monday at 2:00 pm, before a regular 7:00 pm Council meeting. Registrations will only be accepted for making comments at the next meeting; registrations for any future meeting will not be accepted until the Wednesday before the meeting. Registrations with false or incomplete information will not be accepted.

SPEAKING. The presiding officer of the meeting will call on each speaker. No more than ten (10) speakers shall speak at any meeting; each speaker may speak for no longer than three (3) minutes. Speakers may not yield their time to other speakers.

###